

SWBFA – Discipline Policy 2026

The SWBFA members agree to the rules of the bus service in their applications to use the service. The discipline policy comes into effect as soon as a member or student break any of the rules. It is the guideline to manage and implement disciplinary action.

Consequences and actions to be taken by committee

Offence Class	Consequences
Class A Offenses	First Offence: Written warning Second Offence: R500 fine Third Offence: One week suspension without refunds Fourth Offence: Suspension for one month without refunds
Class B Offenses	First Offence: Written warning Second Offence: One week suspension without refunds Third Offence: Suspension for one month without refunds PLUS the cost to reinstate / repair damages caused on each offence including a R500 fine for all offences.
Class C Offenses	First Offence: Written warning Second Offence: One month suspension without refunds Third Offence: Permanent Suspension without refunds PLUS the cost to reinstate / repair damages caused on each offence including a R500 fine for all offences.

Types of offences

Class A Offences	Class B Offences	Class C Offences
- Reserving of specific seats - Not wearing a mask if/when required - Eating or drinking on the bus - Excessive noise - Spitting - Standing/walking while bus in motion - Malice behaviour - Using bus with invalid pass - Using the wrong bus - False identification - Boys who do not show respectful behavior by allowing girls to board and disembark the bus first - If scholars do not follow seating rules	- Unruly behaviour that may distract the driver - Hanging out of window - Throwing objects from the bus - Tampering with bus equipment - Bad language while on the bus - Interference with/thwarting of a person duly appointed by the committee in the day-to-day running of the Bus Fund	- Aggression toward others - Fighting - Smoking/Vaping on the bus - Behaviour that may cause or has caused damage to the bus - Vandalism - Possession of unacceptable material or items like weapons, knives - Lighting matches, fireworks or any flammable object - Profanity, verbal abuse, harassment, obscene gestures - Initiation and/or intimidation of any person on any of the buses - Use of substances - Disrespectful behaviour towards drivers/Elwierda staff/bus captains/scholars

We, the undersigned, agree to all the conditions listed above.

Parent /Legal guardian full name

Signature (Parent/Legal Guardian)

Date:

Scholar/s full name

Signature (Scholar 1)

Date:

Scholar/s full name

Signature (Scholar 2)

Date: